

Event Impact Summary Template

Zero Waste Event Kit – Pune

Event Details

Event name	_____
Date(s)	_____
Venue	_____
Organiser	_____
Approx. participants	_____

Waste Prevented (Fill numbers)

Bottled water avoided	_____ bottles
Disposable cups avoided	_____ cups
Disposable plates avoided	_____ plates
Disposable cutlery sets avoided	_____ sets
Tissues/paper napkins avoided	_____ packs
Flex/banner waste avoided	_____ sq.ft. / units

What we did (tick / add notes)

Water refill stations	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes: _____
Reusable serveware	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes: _____
Return counter system	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes: _____
Participant messaging	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes: _____
Reusable signage	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes: _____

Short Summary (2–3 lines)

Summary	_____

Tip: Share this as a post-event email/WhatsApp note with a photo from the refill station or dining area.